

## Code of Conduct for Committee Members of Lake Tyee HOA

As a member of a Lake Tyee HOA Committee, I agree to the following commitments while serving the association:

**Honesty and Good Faith** – I will act honestly and in good faith. I will do nothing to violate the trust of the lot owners, Board members, fellow committee members, and staff.

**Care, Diligence and Skill** – I will faithfully execute the mandate and responsibilities of my position as designated by the Board. I will exercise the degree of care, diligence and skill reasonably and prudently.

**Good Conduct** – When conducting committee business, I will conduct myself in a professional and businesslike manner.

**Support** – I will positively support all actions taken by the Board while retaining the right to seek changes through ethical and constructive channels.

**Confidentiality** – I will not disclose to any person information decided by the Board to be confidential or privileged or which reasonably ought to be deemed confidential.

**Conflict of Interest** – I will immediately disclose to the Board any perceived or real conflict of interest as soon as I know of the conflict. I will not promote my interests or those of any lot owner, family member, friend or contractor to the detriment of the Lake Tyee.

**Board Committees - Staff Relationship** - I will respect the working relationship between the HOA and the Manager and the authority of the Manager over management/administration/operational processes. Unless authorized by the Board, I will refrain from giving direction to the Manager or any member of staff.

**Defamation** – I will not make erroneous or defamatory statements about the HOA or any lot owner, director, officer, manager, staff or contractor of the HOA.

**Minimize Conflict** – I will attempt to prevent or minimize conflict and disruption and will promote good relations amongst lot owners and/or staff involved in our HOA.

I have read and understand Lake Tyee's Code of Conduct. I will fulfill the above commitments to the best of my ability and will submit my resignation for the Board's consideration should I encounter circumstances of challenges that prevent me from doing so. I agree to comply with decisions of the Board of Directors made according to the Code of Conduct

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_